



CLASSROOM RULES

**EVERY CHILD HAS THE RIGHT TO A SAFE CLASSROOM ENVIRONMENT THAT IS CONDUCTIVE TO LEARNING AND TEACHING.
NO PERSON IN THE CLASSROOM MAY INFRINGE ON THIS RIGHT.**

1. When the teacher is speaking, no child shall interrupt or cause a disruption to the listening and learning process. Should a child wish to interject or add to the discussion, they should raise their hand.
2. When a child is speaking to the teacher, reading or doing a presentation to the class, no child shall interrupt or cause a disruption.
3. Instructions or directives given by the teacher should be followed. No child, visitor or parent may, without the permission of the teacher, change that directive.
4. When a teacher is called out of the room, work continues as if the teacher was present.
5. No child will leave their place without permission from the teacher unless an emergency occurs.
6. It is important that each child has and uses their own equipment as far as possible.
7. No child should touch another child in the classroom unless directed by their teacher as this is distracting. Any such touch may be seen as assault.
8. Every child is required to keep their workspace, storage area, desk and locker in a clean and orderly state. Books and stationery are to be put away during each change of subject to allow the next lesson to continue uninterrupted.
9. No shouting, playing or rambunctious behaviour is permitted inside the classroom or school building.
10. No rude, intolerant, or unseemly behaviour, teasing, displays of temper, bullying or excessive personal demand of the attention of the teacher will be permitted. Any child in contravention will be asked to leave the room and return when they are of a calmer disposition. Work will be given to keep the child busy until they are able to return. Should the child not calm down sufficiently to return to the classroom, they will be moved into a detention area where they will be expected to report to the HOD. The matter will be escalated to a hearing and possible suspension according to the severity of the situation.
11. Any form of defiance, verbal or physical abuse or refusal to follow instructions given by the teacher will be treated in a serious light. Immediate removal from the classroom will result, with escalation to a formal hearing and possible suspension.
12. Workbooks must be kept neat, up-to-date and in clean condition. ALL books are required to be covered in paper and in plastic to keep them hygienic and clean.
13. No child may be in the classroom unless the teacher is present, or permission has been granted by the teacher.
14. No child may touch anything on the teacher's desk, or in the teacher's personal space or bags in the classroom without the teacher's permission.
15. Homework is a required part of the school curriculum. All homework is required to be recorded daily and done daily. Homework books are required to be signed by the parent or guardian each day to confirm that the homework is done.
16. Tests, assessments and assignments are done regularly. All formal tests need to be signed by the parent or guardian. Corrections should be done under the guidance of parents to ensure that a learning process takes place. Evidence of corrections should be attached to, or done below, the test.
17. Each child in the class will take turns to perform duties to keep the classroom in an orderly state. EVERY child is expected to perform such duties.
18. Sick children are required to stay home until their contagious stage is over. A sick note, on a separate sheet of paper for filing, is required on their return. This is a legal requirement by the Department of Education. Children who stay at home for more than 2 days, or on either side of a weekend or school holiday, will require a doctor's note, as will absence from a test.
19. Each child is given a stationery and textbook list at the end of each year for the following year. This stationery is checked in by the teacher but may need replacing later in the year if it is a consumable. Each child must have their own textbooks, as the photocopying of textbooks is not permissible, and the teacher and school can be found in breach of the copyright act. Lack of stationery or textbooks is viewed in a serious light as teaching and learning in the classroom is affected.

These classroom rules were set up with full input from the learners. Please go through these with your child to ensure that they are aware of what is expected of them in the classroom by both their teachers and their classmates.